

BRIDGWATER TOWN COUNCIL
MUSEUM SUB-COMMITTEE
HELD ON TUESDAY 16 NOVEMBER - 10.00AM - AT THE MUSEUM

PRESENT: Cllrs Granter(Chairman), Smeed and Turner

Also present: Alan Hurford(TC), Dr Peter Cattermole (HMC), John Robins & Tony Woolrich (HDCs) & Nick Wallis (Chairman – FOBM)

Apologies: Bernice Lashbrook, Kay Robins & Natalie Watson

Decisions and recommendations:

1. **MINUTES & NOTES OF 14/09/10:** Approved
2. **MATTERS ARISING:**
 - i Min 5 Letter of thanks to Homberg – sent by PC – no reply received. FOBM to check whereabouts of English penny & grain sacks from Homberg
 - ii Min 5 Old Mill – possible way forward following inspection by PC & AGH – provision of lean-to in yard – spec to be drawn up by PC. Possible sources of funding edf/Viridor/Lady Elton.
3. **STATEMENT OF PERFORMANCE AGAINST BUDGET:** Schedule dated 05/11/10 approved. Position healthy with notes 1-6 discussed and endorsed. Options for future funding discussed, including roofing repairs at approx. £4K and balance of approx. £15K to be used to establish a sinking fund.
4. **REPORTS of the Honorary Museum Curator/Deputy Curators and meeting of Curators held on 08 Nov 2010:** Accepted and approved – letter of thanks to Mrs Francis Pearce for donation of historical Bridgwater material (AGH). Disposal of accessioned items continues.

RESOLVED:

 - i) to proceed with listed building/advertisement consent for sign on Old Mill wall and in principle similar sign on back wall of Museum facing Blake gardens (AGH).
 - ii) Chase up possible names to add to call-out list with offer of honorarium and cleaner
 - iii) To note costings being obtained for scale model of 'Blake House' as original timber framed building (TW).
 - iv) Plan chest – further report to next meeting (TW).
6. **LEARNING CO-ORDINATOR REPORT:** Noted and accepted.
6. **FOB M** – Minutes of 11 Oct and 8 Nov and Chairman's report – noted, including appointment of Nick Wallace as Chairman – thanks to be sent to Bryan Gillard acknowledging his work and including invitation to future meetings as Vice -Chairman. Follow up possible interest by Geri O'Loughlin as treasurer (AGH). Work programme accepted, including possible display on 'Black Bridge' historical operational and model.

(Councillor Granter here left the meeting – Councillor Smeed in the Chair)
7. **FORMATION OF TRUST:** Report and consideration following meeting between Nick Lunt (Vista) & AGH. Principles to be pursued:
 - a) Company Limited by Guarantee (form GD1) to be obtained (PC) for completion to Charity Commission
 - b) Prospective trustees to be kept informed.

- c) Freeholder BTC – lease to Trust at peppercorn rent confined to objects of Museum
- d) FOBM to continue as separate organisation
- e) Legal advise to be obtained as necessary with objective to be in place by 31 March 2011.

SAFE WORKING PRACTICES: Noted all ok.

- 9. AOB – Tool shed Blake Gardens – following inspection by AGH & PC – future use and relationship with Museum to be left in abeyance pending further discussion with SDC by PC.
- 10. **NEXT MEETING:** 18 January 2011 – 10.00am – at the Museum

The meeting finished at 1145.

Signed Chairman