

# **MAYOR MAKING MEETING OF BRIDGWATER TOWN COUNCIL**

**7.30 pm – 12 May 2017**

**Old Council Chamber Town Hall**

**All present to stand.**

**7.30 pm** Town Clerk to announce entrance of the Town Mayor, who will be robed (and process from the anteroom via entrance lobby and main door)

Mace Bearer & Mayor's Cadet(s) to precede (Town) Mayor and place Mace(s) in position.

Town Mayor to confirm welcome to all present and ask for any other apologies and confirm Minutes of 2016 Mayor Making

Town Mayor to present medal to outgoing Cadet (cheque to charity will be presented at the Reception).

## **1<sup>st</sup> item on Agenda** **Election of Town Mayor of Bridgwater for the period ending at the Annual Meeting 2018.**

To be proposed by *Cllr Alex Glassford*  
To be seconded by *Cllr Dave Loveridge*

Put proposal to Meeting for approval.

Town Past Mayor Cllr Alex Glassford to congratulate the new Town Mayor on election before both retiring with Mace Bearer to anteroom to dress robes and place chains of office on *Councillor Granter* and return via entrance lobby and main door

Upon return Cllr Granter will thank the Town Council for his election. He will announce that *Mrs Kay Granter* will be Mayoress

Cllr Liz Leavy as previous Mayoress will place the Mayoress' chain on Mrs Granter

Also that the *Rev. Trish Ollive* will be his Chaplain (Prayer if appropriate).

And that *Able Cadet Sam Williams* will be Mayor's Cadet (*changeover of Cadets – Mace exchange*)

To conclude the Mayoral Oath will be administered by the new Mayor

## **2nd item on Agenda** **Election of Deputy Town Mayor of Bridgwater for the period ending at the Annual Meeting 2018**

To be proposed by *Cllr Mick Lerry*  
To be seconded by *Cllr Mrs Pat Morley*

Put proposal to Meeting for approval.

The Town Mayor to hand Deputy Mayor's Badge to new Deputy Mayor *Cllr Diogo Rodrigues*

**3<sup>rd</sup> item on Agenda** Vote of thanks to the immediate past Town Mayor to be proposed by *Cllr Mike Cresswell* and seconded by *Cllr Mick Lerry*

The Town Mayor will present ex-Mayor's badge and ex-Mayoress badge to Cllr Glassford and Cllr Ms Liz Leavy. Retiring Mayor Cllr Alex Glassford will acknowledge the vote of thanks

**4<sup>th</sup> item on Agenda** **Matters to be brought forward by the Town Mayor** (if any)

Presentation of bouquets (to be carried from anteroom by Mace Bearer / Mayor's Cadet(s))

At the conclusion of the Meeting, the Town Mayor will ask all invited guests, when announcement is made, to revert to Bridgwater Town Hall.

The Town Clerk / Mace Bearer / Mayor's Cadet(s) will conduct the Town Mayor and Mayoress and those attending downstairs to the entrance to the Bridgwater Town Hall where all guests will be received.

**8.30 pm** The Mace Bearer / Mayor's Cadet(s) may stand behind the Town Mayor and Mayoress

**Town Hall**

and Deputy Town Mayor

When the Town Mayor and Mayoress are in position, the Mace Bearer / Mayor's Cadet will ask the guests in the Old Council Chamber/Charter Hall/entrance Lobby to proceed into the main Town Hall.

Guests may (if desired) be announced as they enter.

Regalia may (if desired) be displayed on side of the stage before 8.00 pm.

Traditional ceremony seating :

(arrangements in the venue)

Mace Bearer & Chaplin (*side chairs left*)      Town Clerk   Mayor   Mayoress   Deputy Mayor  
Mayor's Cadets(*side chairs right*)

(*Mayoral Chair and Glastonbury Chairs may be used*)

Seating	Left	Right
	Guests : SDC MP Police Somerset Mayors/Chairmen etc other personal/family Guests	BTC Members (Deputy Mayor's Lady) and Partners Ex Mayor's and Partners Guests
	Guests Guests may also be seated around the pews	Guests

2017 version current